

MINUTES OF THE DIMONDALE/WINDSOR SEWER BOARD REGULAR MEETING

136 N. Bridge Street, Dimondale, MI 48821

November 19, 2020

7:00 p.m. Meeting called to order by Chairperson Ammarman

Roll Call

Present: Ammarman, Reznick (arrived 7:07 p.m.), Roesner, Slucter

Absent: Bogi

Also Present: James Gallagher, Village Manager; Greg Hughes, WWTP Operator; Trevor Wagenmaker, Hubbell, Roth & Clark, Inc. (HRC); Betsy Kelly, Recording Secretary.

Treasurer's Reports/Bills

The October 15, 2020 and November 19, 2020 Treasurer's Reports were recorded as presented. Motion by Slucter, second Roesner, to approve payment of \$22,466.75 in bills and transfers for October 15, 2020. Motion carried. Motion by Roesner, second Slucter, to approve payment of \$17,721.06 in bills and transfers for November 19, 2020. Motion carried.

Minutes

Motion by Slucter, second Roesner, to approve the minutes of the September 17, 2020 regular meeting as presented. Motion carried.

Communications

Hughes reported on replacement of the influent flow meter, SCADA upgrades and obtaining quotes for the budget.

There was no additional Village report.

Slucter provided a Township report.

Open to the Public

No comments were received.

Old Business

1. Trevor Wagenmaker, HRC, responded to questions on the phosphorous study performed at the WWTP. Discussion followed regarding controlling phosphorous levels at the source or through an Industrial Pretreatment Program. The Board authorized Hughes to work with Wagenmaker on a proposal for polymer testing so that all options can be presented to the users creating excess phosphorous. Members agreed that Slucter and Hughes would meet with those users when information is available.

New Business

1. Gallagher presented the draft budget noting regular operations and the capital improvement to lift station 950 located at the WWTP.

2. Gallagher provided information on the rate study. Ammarman and Reznick questioned whether a rate increase was proposed and Gallagher stated that a full audit of the system is necessary to generate an asset management plan listing all critical components of the system and their condition before a rate increase is proposed. Discussion followed regarding a proposal for an asset management program, inadequacy of the current rate study data, rerunning the rate study in the old format to double check results and considering an increase to match inflation. The Board directed Gallagher to obtain an RFP for an asset management plan and to run the rate study again. Motion by Slucter, second Reznick, to table the rate study until the next meeting. Motion carried.

3. Ammarman introduced a proposal to modify billing for uses based upon seating occupancy due to the COVID restraints. Motion by Reznick, second Slueter to take the rate adjustment to the respective Boards as a recommendation for approval. Motion carried.

With no additional business, Ammarman adjourned the meeting at 8:23 p.m.

DRAFT