

WINDSOR CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING – JULY 9, 2019
MEETING ROOM – 7:30 PM
APPROVED

The meeting was called to order at 7:30 pm by Supervisor Slucter with the Pledge of Allegiance.
Present: Slucter, Rumsey, Fritts, Myers, Piper and Pray
Absent: None

Myers moved and Piper seconded to approve the Agenda as written. Carried 6-0.

Piper moved and Myers seconded to approve the Consent Agenda. Carried 6-0.

General Fund consisting of Voucher #32312 through Voucher #32361 equaling: \$76,049.86 plus digital transfers and payments of \$20,633.73 making a Grand Total of \$96,683.59.

Payroll Report consisting of Voucher #41610 through #41625 equaling: \$4,737.77 plus direct deposits of \$35,321.68 making a Grand Total of \$40,059.45.

Reports:

Sheriff's Report: Deputy Holliday reported on incidents in the township.

Planning Commission: There are two site plan reviews on the agenda for tomorrow's meeting.

Sewer Board: Appointment for new Township Sewer Board Representatives will be on the Township's next meeting agenda.

Emergency Service Department: 1) **Myers moved and Piper seconded to approve the hiring of Toia Suddeth as a paid-on-call EMS trainee. Carried: 6-0.** 2) Windsor Township Emergency Services now has three ballistic vest, one in each of the ambulances as well as one in Engine 11-51, which is also the MFR unit. These vest were purchased with Homeland Security monies applied for by Eaton County Emergency Management, through its planning team. 3) Update was given on the divisions for Prevention, Enforcement and Plan Reviews. 4) The building's well issues this past weekend have been resolved. 5) In order to be proactive, Chief Miller is working on a proposal with some options for recruiting Paramedics due to a shortage in Michigan.

Assessor: Board of Review is scheduled for 9:00 am on July 16th for correction to PRE's and consideration for any outstanding veteran exemptions that were not filed before the March Board of Review.

Supervisor's Report: 1) Update was given on the survey for the Holt Road property. The history of the acquisition of the property was discussed. 2) As approved some time ago, went around and removed several of the Welcome to Windsor Township signs as you are exiting the Village limits and still investigating on where to relocate them. 3) Lansing Economic Area Partnership (LEAP) is coming to Windsor Township on July 31, 2019 for a township tour. 4) Still working on a couple of issues for Billwood Hwy, one being trash along road and second being the condition of the road. Did meet with Eaton County Road Commission to discuss the road shoulder washing out and how to resolve, but really didn't get an answer. Would like to set up a meeting with the residents and the road commission sometime in mid-August to come up with a solution. 5) Looking for volunteers to go around the township and pick up trash along our roads.

Public Officials: None

Other Reports & Announcements: None

Hear Public Present for Agenda Items: None

Unfinished Business:

Discussion was held on Windsor Drain. **Myers moved and Rumsey seconded to send Windsor Drain project to the Drain Committee to look at options and make a recommendation to the township board on how to proceed. Carried: 6-0.**

Update was given on the Trustee Vacancy. Applications are being accepted until Wednesday, July 17, 2019 by 4:00 pm. A special meeting will be held prior to the regular meeting on July 23, 2019, to interview applicants. The time of special meeting will be posted once the number of candidates has been determined. Each candidate will be notified of their interview time.

New Business:

Both the Assessor Employment Agreement and the Assessor Assistance Services Agreement was reviewed. There was a detailed explanation on the Annual Property Review process. **Piper moved and Myers seconded to approve Peter Preston's Employment Agreement as the Township Assessor and the Windsor Charter Township Assessor Assistance Services Agreement with Preston Community Services, LLC. Carried: 6-0.**

An overview on what the Proposal for Professional Services – Master Plan & Zoning Ordinance Update was given. The need for these updates to be made was expressed. Time frame for work to be done was considered. It came to the board's attention that possibly the previous supervisor was working with legal counsel on these updates. **Kern moved and Rumsey seconded to table the decision on the Proposal for Professional Services – Master Plan & Zoning Update until the next meeting, July 23, 2019 to get a better understanding on what the previous supervisor has done and the impact on our budget. Carried: 6-0.**

Proposals for Communication Consultants were presented. A presentation was given from Guthrie Communications, LLC. Discussion was held on the growing need for a social media consultant to improve the communications with the residents. **Rumsey moved and Piper second to hire Guthrie Communications, LLC to handle the township's social media presence. Carried: 6-0.**

Hear Public Present on any subject:

Concern was expressed with 6688 News Road being zoned residential but there is a car dealership on the premises that includes 50 junk cars. Site used to be an old gas station.

Disappointment was expressed in the conditions of Windsor Township's roads. The status of Eaton County Road Commission's five year plan for our roads was requested.

Resident in Jacaranda Estates expressed their displeasure in being notified by Comcast that they were blocked by the township. This notion is incorrect as the township has a franchise agreement with Comcast.

Discussion was held on possible grant money for underserved communities (rural areas) for internet access. Companies have to apply for it and it helps pay the cost for expansion of services into these underserved communities. Request the township to look into this program.

On Aberdeen near the intersection of Billwood, there is a bus stop for kids. They would like to know the procedure on requesting a street light near this stop for safety.

Volunteer labor has been offered to build a handicap ramp for the Lovejoy's on E. Quincy St in Dimondale. Looking for assistance in funding for materials. Contact Matt Bowen at 517-896-8317 if you are able to provide assistance.

Piper moved and Pray seconded for the board to enter into closed session to discuss real estate.

Roll Call was taken:

Pray: Aye Fritts: Aye Slucter: Aye

Rumsey: Aye Piper: Aye Myers: Aye

Ayes: 6 Nays: 0 Absent: 0

Township Board went into closed session at 9:00 pm.

Slucter reopened the regular meeting at 9:24 pm.

Slucter moved and Rumsey seconded to explore purchase and sale of certain parcels of real estate as discussed in closed session. Carried 6-0.

With no further business Myers moved and Pray seconded to adjourn meeting at 9:26 pm. Carried 6-0.

Lisa A. Rumsey
Windsor Charter Township Clerk