

WINDSOR CHARTER TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING – FEBRUARY 13, 2019  
MEETING ROOM – 7:00 PM  
APPROVED

The regular meeting of the Windsor Charter Township Planning Commission was called to order at 7:00 pm by Chairperson Holtz.

Present: Holtz, Sabourin, Pray, Johnson, Bergamini and Kelley

Absent: Brija

Also Present: Asst Chief Fabijancic, Pete Preston (Planning Consultant) and Lisa Rumsey (Clerk)

**Bergamini moved and Johnson seconded to approve the agenda as written. Carried 6-0.**

**Bergamini moved and Johnson seconded to amend the previous meeting minutes, under Reports & Announcements, by removing the sentence “Last Saturday a retirement party was held for Denise Parisian.” and replacing it with None. Carried 6-0. Bergamini moved and Kelley seconded to approve the minutes of the previous meeting as amended. Carried 6-0.**

Reports:

Board of Trustees: Pray reported that at the last two meetings 1) Ordinance No. 44 was adopted, a Lansing Board of Water and Light Electric Franchise Ordinance. 2) The Poverty Exemption Eligibility Requirements, Income Standards/Asset Test and Application for 2019 Resolution to comply with Public Act 206 of 1893 (MCL 211.7u) was adopted.

Board of Appeals: None

Board of Review: Is scheduled for March 11<sup>th</sup> from 3 pm – 9 pm and March 12<sup>th</sup> from 9 am – 3 pm.

Reports & Announcement: None

Hear Public present on agenda items: None

Unfinished Business: None

New Business:

**Johnson moved and Pray seconded to schedule a Public Hearing for Premier Meds Special Use Permit to be held at the regular meeting on Wednesday, March 13, 2019 at 7:00 pm. Carried 6-0.** Discussion was held on the site having an existing building and plans submitted appear to include some remodeling. Planning Commission will be viewing plans submitted as preliminary and even though it’s an existing building will need to go through a final site plan approval in accordance with our Zoning Ordinance 110.608 Section 6.8.2. (d) and will be a condition of the Special Use Permit if recommended for approval.

**Bergamini moved and Johnson seconded to schedule a Public Hearing for a Special Use Permit applied for by Mason Terra LLC to be held at the regular meeting on Wednesday, April 10, 2019 at 7:00 pm. Carried 6-0.**

**Bergamini moved and Johnson seconded to approve action on Argil Properties Michigan LLC Final Site Plan Review for a 34,244.24-sf “medical cannabis harvesting facility” to be on Lot 3 of Harvest Park, located on the east side of Creyts Rd., and as legally described in Section 2 of the Windsor Charter Township (Parent Parcel Tax ID#: 23-080-002-100-022-00) and adopt the recommendation in Staff Report dated 2/06/2019 and Emergency Services letter dated 1/14/2019 based on the following reasoning and conditions: Reasoning: 1) Subject to the conditions provided below, it is found that the petitioned site plan for a light manufacturing facility meets the general standards and requirement as provided for under Section 6.8 and other applicable sections of the Ordinance. Conditions: 1) The applicant shall provide all documentation as described in a letter from Driesenga & Associates, Inc. to Windsor**

**Charter Township, dated January 14, 2019. 2) The building cannot be occupied for business until a fire safety inspection is completed and signed off by Windsor Township Emergency Services Department. 3) The facility be made available for a tour by the Emergency Services Department personnel. 4) The Emergency Services Department be provided a complete set of final construction plans prior to the fire inspection assist in fire preplanning and inspection. Carried 6-0.**

Discussion was held on By-law amendments. Article IV. Officers and Article VIII. Parliamentary Authority were reviewed. **Bergamini moved and Pray seconded, to amend the By-Laws of the Windsor Township Planning Commission, under Article IV. Officers, by removing the paragraph that states “The Commission shall operate on a fiscal year to coincide with the township year – April 1<sup>st</sup> through March 31<sup>st</sup>. Therefore, the annual meeting shall be held the third Thursday of April of each year for the election of officers. Terms of office shall be one year. An officer may succeed himself but shall not serve more than two successive terms.” Carried 6-0.**

Hear Public present on any subject: None

With no further business **Pray moved and Bergamini seconded to adjourn the meeting. Carried 6-0.**  
Adjournment: 7:29 pm.

Lisa A. Rumsey, Clerk  
Windsor Charter Township