Provisional Ballot Training Scenarios

The following pages contain hands on training scenarios used in the Bureau of Election's 2015/2016 Train the Trainer training sessions. These scenarios can be used to train election inspectors on the new Provisional Ballot Form.

How to use the scenarios:

- 1. Print, paste, or copy the training scenario onto an envelope or a Provisional Ballot Form
- 2. Ensure the second side of the Provisional Ballot Form is also included on the envelope for the election inspectors to complete
- 3. Provide a group of election inspectors both a Scenario Card and a completed Provisional Ballot form for one scenario type
- 4. Explain the Provisional Ballot Form process to the election inspectors or have them watch BOE's Election Day Management video on Provisional Ballots: https://www.youtube.com/watch?v=cVN0zca1jnc
- 5. Have the election inspectors work through the form (completing it properly) and then have them explain what type of ballot they issued to the voter
- 6. Reinforce the training points by explaining why the election inspectors came to the correct or incorrect conclusion

Consider taking the training exercise one step further and having election inspectors prepare a Challenged ballot and/or enter the transaction into the (e)Pollbook.

Provisional Ballot Scenario

Scenario #1

John Doe, a voter, is not on your precinct list. You've contacted the Clerk and they confirmed that the voter is not registered anywhere else. The election is August 5th and the close of registration was July 7th. The voter has provided valid photo ID and that ID has 241 W South St. as their address. Completing the Election Inspector Review Checklist, determine what type of Provisional Ballot John Doe should receive.

Provisional Ballot Scenario

Scenario #2

Jane Smith, a voter, is not on your precinct list. You've contacted the Clerk and they confirmed that the voter is not registered anywhere else. The election is August 5th and the close of registration was July 7th. The voter does not have photo ID but does have an electric bill with 241 W South St. as their address. Completing the Election Inspector Review Checklist, determine what type of Provisional Ballot Jane Smith should receive.

Provisional Ballot Scenario

Scenario #3

Bob Johnson, a voter, is not on your precinct list. You've contacted the Clerk and they confirmed that the voter is not registered anywhere else. The election is August 5th and the close of registration was July 7th. The voter has provided valid photo ID but the address on the photo ID is not 241 W South St. and they have nothing else with them to prove that 241 W South St is their address. Completing the Election Inspector Review Checklist, determine what type of Provisional Ballot Bob Johnson should receive.

Provisional Ballot Scenario

Scenario #4

Jennifer Brown, a voter, is not on your precinct list. You've contacted the Clerk and they confirmed that the voter is not registered anywhere else. The election is August 5th and the close of registration was July 7th. The voter has provided valid photo ID and that ID has 241 W South St. as their address. Completing the Election Inspector Review Checklist, determine what type of Provisional Ballot Jennifer Brown should receive.

State of Michigan Provisional Ballot Form

and Voter Registration Form

No. he Attention voter: If your name was not found on the list of registered

| a receipt verifying registration, | nd voter registration form in t | | | į |
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| voters and you were unable to produce a receipt verifying registration, | must complete the following affidavit and voter registration form in t | correct precinct. | voter affidavit (required) | - Lylan Des |

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at the address provided, I affirm that I submitted a voter registration application on or before the close of registration for the election at affirm hand. By signing this affidavit, I swear/affirm that the above that I am a resident of: るろうで statements are true. **Dtownship** Acity

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Signature of Election Inspector witnessing:

An individual who provides false information in this affidavit is guilty of perjury, which is punishable by a fine of up to \$1,000 and/or imprisonment for up to 5 years.

registration information (required)

I registered to vote on:



at the location or with the following form below:

Mail-in registration form

- ☐ Secretary of State branch office
- ☐ Secretary of State "Renewal by Mail"
 - ☐ ExpressSOS.com
- ☐ Designated voter registration agency
- ☐ County, city or township clerk's office

Next, complete the voter registration application to the right.

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|------------------|-------------------------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------------------|--------------------------------------|-------------------------------------------------------------------------|
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| rsonal ID # | r license or per er: | ued driver licen | 1 | | 1 | street/road* | 12349 | zip | email |
| cense/state pe | Michigan drive Security numbo | alid Michigan iss ber. | | first. | South 4 | house number and | 7 | | |
| chigan driver li | ou do not have sits of your Social | I do not have a v | J. | name* | 241 M | ress where you live | mally | 562-1273 | phone |
| | Michigan driver license/state personal ID # $D-1/2/3-4/5/6-7/8/9-0/1/2$ | Michigan driver license/state personal ID # | Michigan driver license/state personal ID # D-1 2 3-4 5 6 -7 8 9 - 0 1 2 If you do not have a Michigan driver license or personal ID card, provide the last four digits of your Social Security number: x x x - x x - 1 I do not have a valid Michigan issued driver license, a Michigan personal ID card, or a Social Security number. | Michigan driver license/state personal ID # D-1 2 3-4 5 6-7 8 9-0 1 2 If you do not have a Michigan driver license or personal ID card, provide the last four digits of your Social Security number: x x x - x x - Cloo not have a valid Michigan issued driver license, a Michigan personal ID card, or a Social Security number. personal information *required information Doc | Michigan driver license/state personal ID # D-1 2 3 - 4 5 6 - 7 8 9 - 6 1 2 f you do not have a Michigan driver license or personal ID card, provide the last four ligits of your Social Security number: (x x - x x - 7 | P 9 - D 1 | personal ID card, provense, a Michigan per | P 9 - 0 1 2 Personal ID card, provi | P 9 - D 1 2 Dersonal ID card, provi ense, a Michigan perse Apt/Lot # |

certify that:

signature

City

I am a citizen of the United States.

 I will be at least 18 years of age by election day. Lauthorize the cancellation of any previous

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mailing address (if different than residential address)

 I am a resident of the State of Michigan and will be at least a 30-day resident of my city or township by election day.

registration.

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be subject to a fine or imprisonment or both under federal or state laws.



State of Michigan Provisional Ballot Form

and Voter Registration Form

voters and you were unable to produce a receipt verifying registration, you must complete the following affidavit and voter registration form in the Attention voter: If your name was not found on the list of registered correct precinct.

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at the address provided. I affirm that I submitted a voter registration application on or before the close of registration for the election at hand. By signing this affidavit, I swear/affirm that the above statements are true.

Signature of Voter:

are

Signature of Election Inspector witnessing:

An individual who provides false information in this affidavit is guilty of perjury, which is punishable by a fine of up to \$1,000 and/or imprisonment for up to 5 years.

registration information (required)

I registered to vote on:



at the location or with the following form below:

- ☐ Mail-in registration form
- □ Secretary of State "Renewal by Mail" ■ Secretary of State branch office
 - ☐ ExpressSOS.com
- ☐ Designated voter registration agency
- ☐ County, city or township clerk's office

Next, complete the voter registration application to the right.

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| qualifications | Are you a citizen of the United States of America? Will you be at least 18 years of age on or before election day? | If you are not a US citizen, do NOT complete this form | Michigan driver license/state personal ID # | If you do not have a Michigan driver license or personal ID card, provide the last four digits of your Social Security number: | 4 5 7 1-xx-xx | I do not have a valid Michigan issued driver license, a Michigan personal ID card, or a Social Security number. | personal information *required information | Smith Jane | last name* first* middle | 24 WSOShSt. | address where you live – house number and street/foad* Apt/Lot # | Hazel nowat yagust | city* C | 123-4567 | phone |

certify that:

signature

I am a citizen of the United States.

 I will be at least 18 years of age by election day. I authorize the cancellation of any previous

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state

mailing address (if different than residential address)

 I am a resident of the State of Michigan and will be at least a 30-day resident of my city or township by election day.

registration

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be subject to a fine or imprisonment or both under federal or state laws.



qualifications

Attention voter: If your name was not found on the list of registered voters and you were unable to produce a receipt verifying registration, you must complete the following affidavit and voter registration form in the correct precinct.

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that I am a resident of:

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at the address provided. I affirm that I submitted a voter registration application on or before the close of registration for the election at hand. By signing this affidavit, I swear/affirm that the above statements are true.

Signature of Voter:

Sob Jehrnson

Signature of Election Inspector witnessing:

An individual who provides false information in this affidavit is guilty of perjury, which is punishable by a fine of up to \$1,000 and/or imprisonment for up to 5 years.

registration information (required)

I registered to vote on:

HUL 1,2015 approximate date

at the location or with the following form below:

- ☐ Mail-in registration form
- ☐ Secretary of State branch office
- Secretary of State "Renewal by Mail"ExpressSOS.com
- M Designated voter registration agency
- ☐ County, city or township clerk's office

Next, complete the voter registration application to the right.

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| Are you a Will you be at least 18 | Are you a citizen of the United States of America? Will you be at least 18 years of age on or before election day? | of America? A yes ection day? Qees | 5 S S S S S S S S S S S S S S S S S S S |
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| If you are not a US citizen, do Michigan driver license/state personal ID # | If you are not a US citizen, do NOT complete this form license/state personal ID # | complete this form | |
| J-012-4 | J-012-456-321-987 | 186. | |
| If you do not have a Michigan driver li digits of your Social Security number: | If you do not have a Michigan driver license or personal ID card, provide the last four digits of your Social Security number: | al IO card, provide | the last four |
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| personal information *required information | *required information | | |
| Johnson | 1300 | | |
| last name* | first* | middle | suffix |
| TS I MSOUTH ST | 4184 | ٥ | 🗆 male 🗅 female |
| address where you live - house number and street/road* | number and street/road* | Apt/Lot# | |
| HADE | 42891 | | 16/12/6 |
| city* | diz | | date of birth* |
| 555-6789 | | | |
| phone | email | | |
| mailing address (if different than residential address) | residential address) | | |
| | | | |
| city | state | zip | |
| signature | THE RESERVE OF THE PERSON NAMED IN | | |

I certify that:

I am a citizen of the United States.

I will be at least 18 years of age by election day.

1 authorize the cancellation of any previous

registration

 I am a resident of the State of Michigan and will be at least a 30-day resident of my city or township by election day. The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be subject to a fine or imprisonment or both under federal or state laws.

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voters and you were unable to produce a receipt verifying registration, you must complete the following affidavit and voter registration form in the Attention voter: If your name was not found on the list of registered correct precinct.

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at the address provided. I affirm that I submitted a voter registration application on or before the close of registration for the election at hand. By signing this affidavit, I swear/affirm that the above statements are true.

Signature of Voter:

Jenne Divin

Signature of Election Inspector witnessing:

An individual who provides false information in this affidavit is guilty of perjury, which is punishable by a fine of up to \$1,000 and/or imprisonment for up to 5 years.

registration information (required)

I registered to vote on:

11 13,2615 approximate date

at the location or with the following form below:

- ☐ Mail-in registration form
- ☐ Secretary of State branch office
- ☐ Secretary of State "Renewal by Mail"
- ☐ ExpressSOS.com ☐ Designated voter registration agency
- ▼ County, city or township clerk's office

Next, complete the voter registration application to the right.

| A yes Ono | nis form | \mathcal{B} - \mathcal{S} - \mathcal{U} 3 - \mathcal{L} 6 - \mathcal{G} 8 \mathcal{U} - $[_{\ell}$ \mathcal{S} - $\ell]$ If you do not have a Michigan driver license or personal ID card, provide the last four digits of your Social Security number: | | \Box I do not have a valid Michigan issued driver license, a Michigan personal ID card, or a Social Security number. | | | suffix | 🗆 male 🔟 female | 1 | 111618 | date of birth* | | |
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| es of America? e election day? | OT complete th | 7 - 6 S | | se, a Michigan | | | middle | | Apt/Lot # | | | | |
| Intertions Are you a citizen of the United States of America? Will you be at least 18 years of age on or before election day? | If you are not a US citizen, do NOT complete this form license/state personal ID # | β - ζ ψ 3 - λ 6 - ϕ 8 γ - ψ 5 ψ 1 fyou do not have a Michigan driver license or personal ID card, provide digits of your Social Security number: | | Jed driver licen | *required information | Lunifer | | 7 | treet/road* | 42106 | diz | | email |
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| qualifications Will you be | Michig | of you digits o | - x x - x x x | Social S | person | 4 | last name* | 7十 | address w | B | city* | 100 | phone |

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I am a citizen of the United States.

certify that:

 I will be at least 18 years of age by election day. I authorize the cancellation of any previous

> I am a resident of the State of Michigan and will be at least a 30-day resident of my city or township by election day.

registration.

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be subject to a fine or imprisonment or both under federal or state laws

Provisional Ballot Scenario Key

All scenarios:

- 1. Sign as election inspector
- 2. Review for completeness

| Scenario | Voter Name | Question 1 | Question 2 | Ballot Type |
|----------|----------------|-----------------|-------------------------|-------------|
| 1 | John Doe | Yes | Yes | Affidavit |
| 2 | Jane Smith | Yes | No | Envelope |
| 3 | Bob Johnson | Yes | No | Envelope |
| 4 | Jennifer Brown | Registered afte | r the close of registra | ation None |