

WINDSOR CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING – DECEMBER 12, 2017
MEETING ROOM – 7:30 PM

The meeting was called to order at 7:30 pm by Supervisor Braman with the Pledge of Allegiance.
Present: Braman, Fritts, Myers, Piper, Rumsey and Slucter
Absent: Pray

Braman moved and Rumsey seconded to amend the agenda, adding Inter-Local Agreement for Local Police Services under New Business. Carried 6-0. Braman moved and Slucter seconded to approve the agenda as amended. Carried: 6-0.

Slucter moved and Piper seconded to approve the Consent Agenda. Carried: 6-0.

General Fund consisting of Voucher #31241 through Voucher #31306 equaling: \$322,260.24 plus digital transfers and payments of \$20,243.15 making a Grand Total of \$342,503.39.

Payroll Report consisting of Voucher #41217 through #41238 equaling: \$4,903.79 plus direct deposits of \$34,008.98 making a Grand Total of \$38,912.77.

Reports:

Sheriff's Report: Undersheriff Cook reported on incidents in the township.

Planning Commission: A public hearing was held on the Special Use Permit for Randt and Swan LLC to operate a light manufacturing facility and was recommended to the Township Board for approval. A draft of amended Bylaws were discussed. The regular January 2018 meeting has been moved up a week to January 3, 2018, at which time a public hearing will be held for a Special Use Permit for HKM Group, LLC. Pete Preston has been retained as Planning Consultant, to provide staff reports and to advise on updating some of our ordinances.

Sewer Board: Slucter reported there was a brief meeting last month. The next meeting will be in January, where they will continue discussions on the REU Management Policy.

Emergency Service Department: Chief Miller reported April Parker has completed her recruit training package and Brad Wilbur has been doing a great job as Acting Deputy Chief. Background information was provided for Dawn Wilbur and Dylan Blackie, requesting approval to hire both. **Slucter moved and Piper seconded to approve moving April Parker from Trainee Status to Paid on Call EMS effective November 28, 2017, appoint Brad Wilbur as Deputy Chief, hire Dawn Wilbur into Special Services and hire Dylan Blackie as a Paid on Call Firefighter Trainee. Carried 6-0.**

Assessor: December Board of Review was today. Everything went smoothly. Next Board of Review will be in March 2018.

Supervisor's Report: Supervisor Braman reported he is continuing to work on the Azzawi property. Mr. Azzawi has not returned the last phone call or provided proof of purchase agreement with land contract terms on both of the houses located on Billwood Hwy. Working on the legal process and filling the needed positions in order to continue with the enforcement of the Dangerous Building Ordinance.

Public Officials: None

Other Reports & Announcements: Clerk Rumsey reported the township's first publication of a legal notice in The County Journal and Flashes papers will be Saturday, December 16, 2017. This notice is for a Special Use Permit Public Hearing being held on January 3, 2018.

Hear Public Present for Agenda Items: None

Unfinished Business: None

New Business:

Discussion was held on Enduro Engineering, owned by Randt and Swan LLC and their move into our township. Enduro Engineering is a light manufacturing facility that produces protection parts for off road motorcycles. **Braman moved and Slucter seconded to accept the Planning Commission's recommendation and approve Randt and Swan LLC's Special Use Permit. Carried 6-0.**

The Alimac LLC (Harvest Park) site was discussed, the changes that are being made and how it may affect the water agreement. **Slucter moved and Piper seconded to table the Lansing Board of Water & Light District 5 Agreement to the next meeting, pending a more comprehensive plan and/or review of the 2001 agreement. Carried 6-0.**

Rumsey moved and Piper seconded to approve the amendments to the 2017 Budget as presented. Carried 6-0.

Discussion was held on cremains being placed in monuments without the township's knowledge, therefore no burial transit permit is being provided or fee paid. All monument companies in the area are being notified that the township needs to be contacted prior to any removal of monuments and/or any cremains being placed in monuments. **Slucter moved and Piper seconded, in the Cemetery Rules, Regulations & Fees, change the definition of Interment from burial to placement of the remains of a deceased person and replace the word burial with interment in the Fees section. Carried 6-0.**

Myers moved and Piper seconded to approve the Fees for 2018 as written. Carried 6-0.

Braman moved and Myers seconded to approve the 2018 Meeting Schedule. Carried 6-0.

Myers moved and Slucter seconded to approve the 2018 Holiday Policy, as it follows Eaton County's Holiday Schedule. Carried 6-0.

Discussion was held on the Inter-Local Agreement for Local Police Services. Supervisor Braman is working with the township attorney on possibly adding a section having the sheriff's department act as lien agent for code enforcement. **Slucter moved and Piper seconded authorizing Supervisor Braman to sign Inter-Local Agreement for Local Police Services upon township attorney's recommendations. Carried 6-0.**

Hear Public Present on any subject: None

With no further business **Braman moved and Piper seconded to adjourn the meeting at 8:30 pm. Carried: 6-0.**

Lisa A. Rumsey
Windsor Charter Township Clerk