

**WINDSOR CHARTER TOWNSHIP  
APPLICATION FOR A SPECIAL USE PERMIT**

In accordance with Article VIII, Section 8.1.2 of the Windsor Charter Township Zoning Ordinance, this application is a request for a Special Use Permit for property located at:

ADDRESS OF PROPERTY: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

TAX PARCEL NUMBER: \_\_\_\_\_

**APPLICANT** (If the applicant is not the owner, the applicant must also document the right to apply. If the applicant is a business, please give the business name and a contact person.)

Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Cell Ph: \_\_\_\_\_

**PROPERTY OWNER**

Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Cell Ph: \_\_\_\_\_

**INTEREST IN PROPERTY:**

Owner     Representing Owner     Option to Buy     Lease     Other (specify): \_\_\_\_\_

**SITE STATISTICS:**

Zoning of Property \_\_\_\_\_

Current Use \_\_\_\_\_

Lot Dimensions \_\_\_\_\_ ft x \_\_\_\_\_ ft

Non-Conforming Use?     Yes     No

Lot Area \_\_\_\_\_ acres    \_\_\_\_\_ sqft

Located in a flood plain?     Yes     No

Public or Private Street Frontage \_\_\_\_\_ ft

Septic System \_\_\_\_\_    Sewer System \_\_\_\_\_

If sewer system, provide validation from Windsor Township Supervisor. \_\_\_\_\_  
(signature)

**Describe in detail your proposal for the property** (use a separate page if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If the property is currently developed, describe the nature of the use:** \_\_\_\_\_

**Proposed Non-residential Characteristics**

Number of Employees \_\_\_\_\_  
Number of off-street parking spaces \_\_\_\_\_  
Hours of operation \_\_\_\_\_  
Days of operation \_\_\_\_\_

**Proposed Residential Characteristics**

Number of single-family units \_\_\_\_\_  
Number of multi-family units \_\_\_\_\_  
Type of units: Eff. \_\_\_\_\_ 2 Br. \_\_\_\_\_ 3 Br. \_\_\_\_\_  
Number of off-street parking spaces \_\_\_\_\_

The applicant shall also provide any other information that is available or requested.

**Is the request in conformance with the general standards set forth in Section 8.1.3(1) of the zoning ordinance?** \_\_\_Yes \_\_\_No

**Is the request in conformance with the Comprehensive Development Plan?** \_\_\_Yes \_\_\_No

**The following shall be submitted with this application:**

- A conceptual site plan drawn to a scale of at least 1"=100'.  
(The plan shall show all existing and proposed development with accurate dimension.)
- Flood plain information (if applicable)
- A non-refundable filing fee as established by the Board of Trustees.

The foregoing information shall be filed with the Windsor Charter Township Clerk.  
Applications not fully completed will not be processed.  
For further information or assistance, please contact the Windsor Township Clerk at:  
405 West Jefferson, Dimondale, MI 48821 (517) 646-0772

By submittal of this application for special land use review and approval, the applicant grants permission to the Zoning Administrator and/or assigns and members of the Planning Commission the right to enter and access property under petition to review condition and situation of the property in order to make informed decisions.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Printed Name of Applicant

| FOR OFFICE USE ONLY |            |              |        |
|---------------------|------------|--------------|--------|
| File Number         | Date Filed | Check Number | Amount |
|                     |            |              |        |
| Notes:              |            |              |        |