

WINDSOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING – Tuesday, April 9, 2013
TOWNSHIP MEETING ROOM, 300 W. Jefferson, Dimondale, MI – 7:30 P.M.

AMENDED

1. CALL TO ORDER. Meeting was called to order by supervisor Butler with the Pledge of Allegiance. Present: Butler, Dailey, Keefe-Lewis, Blair, Marsh, Braman, and Myers. Absent: None.

2. APPROVE THE AGENDA As Amended. **Myers moved /Marsh seconded, to add, move agenda items, and approve amended agenda: add:** Elections and Village under Reports; Checks, and Bi-weekly checks for deputy clerk under Unfinished Business; Post Audit Policy and Andy McLean's special use permit under New Business, and **move:** Township Office Hours from New Business to Unfinished Business. **Carried unanimously.**

3. Minutes of March 26 and April 2, 2013 Township meeting minutes. **Myers moved/ Keefe-Lewis seconded, to approve the March 26 minutes as amended. Dailey moved/ Keefe-Lewis seconded, to approve the April 2 minutes at the next meeting. Carried unanimously.**

4. Treasurer's Report for March 2013. **Myers moved/ Blair seconded, to hold off on approval of treasurer's report until the next meeting. Carried unanimously.**

5. Clerk's Report.

General Fund Bills for March 2013. **Myers moved/ Blair seconded that the clerk clarify and update voided checks and hold off on approval of the clerk's report, including general fund bills and payroll, until the next meeting. Carried unanimously.**

6. REPORTS:

SHERIFF'S DEPT. Sgt. Doug Burkhardt reported that since the last meeting, Windsor Township had 96 events, of which 59 were traffic.

PLANNING COMMISSION. Trustee Blair reported that a planning meeting will be held tomorrow evening and a date set and notice given regarding a Public Hearing on Andy McLean's special use permit.

SEWER BOARD. Trustee Blair reported that there will be a meeting on Thursday, April 18.

EMERGENCY SERVICES DEPT. Chief Miller reported 41 runs: 37 EMS and four fire runs. The Chief reported that he is interviewing four fire candidates, of which three are internal candidates. The installation of carpet in the fire department is almost complete. There is water damage where the steel roof meets the regular roof and the

Chief is getting repair estimates. LifeLong LIFE LINE ambulance received a rebate check from General Motors in the amount of \$2,500 for the purchase of the fire truck ambulance.

ASSESSOR. Assessor Preston reported that Board of Review notices have been sent out. Did have some minor issues with Equalization converting data. He would like to move to the [dot.net](#) system in the near future to prevent such issues. When the weather breaks, his people will be out again conducting the reappraisal, which should be done for the 2014 assessment roll. Trustee Myers asked how much of the reappraisal has been completed and Assessor Preston responded approximately 60%.

OTHER REPORTS & ANNOUNCEMENTS. Tri-County Regional Planning Commission is offering a bus tour of Clinton, Eaton, and Ingham counties on the afternoon of April 30 from 2 – 6 p.m., if township board members would like to see how we affect agriculture, and how agriculture affects us.

Elections – Windsor Township Residents living in the Waverly School District will have a school bond proposal vote on Tuesday, May 7, 2013.

Village – The Village of Dimondale surveyed residents and is working on a long term strategic plan and will keep the township apprised and welcomes any input.

7. PUBLIC COMMENT ON AGENDA ITEMS. A resident JackieWood commented on operations of the township office – past and present.

8. UNFINISHED BUSINESS:

Checks – Blair moved / Myers seconded to ask supervisor to review penalties regarding late receipt of a 941 Form. Carried unanimously.

Bi-weekly check for deputy clerk – Discussion.

Township Office Hours – Discussion.

9. NEW BUSINESS:

Open Meetings Act Regulations – proposed meeting minutes shall be available for public inspection within eight business days after the meeting. The approved minutes shall be available for public inspection within five business days after the meeting in which the minutes were approved.

Site Condo Ordinance Review – First reading to be held at April 23 township board meeting.

Andy McLean Special Use Permit – The Planning Commission Public Hearing notice will be published for a date in May. Planning Commission will make a recommendation and the township board will vote on the recommendation. Blair moved, Braman seconded to have supervisor look into whether there may be any liability issues associated with the delay of the public hearing for a special use permit. Carried unanimously.

Post Audit Policy – Discussion held.

10. HEAR PUBLIC PRESENT ON ANY TOPIC. County Commissioner Eakin reported that the county owns part of East Road and that he will get back with an update to the township on the status of improving that road. Village manager Denise Parisian reported that the village uses a post-audit policy. Bob Robertson, the newly elected Eaton County Treasurer, reported that he has a new treasurer’s website, has tax forms available, and is working on a section on the website for township treasurers. He also noted that Eaton County had a record number of foreclosures last year – 49. He is working on prevention programs and said that the cost of foreclosure prevention is about \$3,000 and the cost of and actual foreclosure is about \$80,000. He is working closely with Housing Services in Charlotte, and also with Michigan State Housing Development Authority (MSHDA). Greg Cabose of the Eaton County Health Department raised issues that residents are dealing with this spring, including more exposure to bats, and ticks. He said that the state will test a packaged bat for free, and test ticks for Lyme disease. He encouraged residents to be concerned with food safety as they host graduation parties at home. His website is: www.barryeatonhealth.com. Dan and Martha Davis reported that they need help in working with a neighbor regarding a motocross track issue. Jaye Bergamini raised the issue of a lawsuit against the clerk. Chris Bergstrom, the clerk’s attorney, advised that a lawsuit would be frivolous. He offered remedies to the supervisor in the motocross issue.

11. ADJOURNMENT. **Myers moved / Marsh seconded to adjourn the meeting at 10 p.m. Carried unanimously.**

Linda Keefe-Lewis, Clerk

SUPERVISOR:

CLERK:

DATE APPROVED: