

WINDSOR CHARTER TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING – January 8, 2012 2013  
MEETING ROOM - 7:30 P.M.

AMENDED

1. Call to Order

Meeting was called to order by Supervisor Butler with the Pledge of Allegiance.  
Present: Butler, Keefe-Lewis, Dailey, Blair, Braman, Marsh, Myers. Absent: none

2. Approve the Agenda

Items were added to/moved on the agenda to: Unfinished Business: Liability Insurance, Meals on Wheels. New business: MTA Conference. **Blair moved and Myers seconded, to approve the agenda as amended. Carried unanimously.**

3. Minutes of Previous meeting

**Blair moved/Myers seconded, to approve the minutes as amended. Carried unanimously.**

4. Treasurer's Report November 2012

**Butler moved and Blair seconded, to accept and approve the report. Carried unanimously.**

5. General Fund Bills for November 2012

**Myers moved and Marsh seconded, to accept and approve the report, with check numbers and amounts. Carried unanimously.**

6. Treasurer's Report for December 2012

**Butler moved and Blair seconded, to accept and approve the report. Carried unanimously.**

7. Approval of Fire Dept. Paid-On-Call Payroll, July 1 – Dec. 31, 2012

**Dailey moved and Butler seconded, to approve the July 1 – Dec. 31, 2012 paid on call payroll. Carried unanimously.**

8. General Fund Bills for December 2012

**Myers moved and Blair seconded, to accept and approve the report. Carried unanimously.**

9. Reports

Eaton County Sheriff's Dept Update:

Sgt. Doug Burkhardt reported that Windsor Township has had 95 events to report, including 54 traffic calls, seven criminal complaints, and abandonment calls. Had calls – no number recorded.

Planning Commission Update

Blair reported that the January meeting is cancelled.

Sewer Board Update

Blair reported that the board will meet the following Thursday.

### Emergency Services Update

Chief Miller reported 44 runs: 35 EMS and nine fire. Regretfully, due to too many commitments, Ben Lyons has resigned. **Butler moved/Dailey seconded, to accept Ben Lyons resignation. Carried unanimously.** (Lyons paid for his own books and the fire department incurred no costs). Jason Blackie has served on the department for 12 years and is retiring. **Dailey moved/Butler seconded, to accept Jason Blackie's resignation. Carried unanimously.** Bill Long has replacement.

### Assessor Update

Assessor Preston reported that his office received only 16 changes and that he had not yet received Form 4018 from the state equalization department, which establishes ratios.

### Other Reports and Announcements

Clerk Keefe-Lewis introduced her new Deputy-Clerk, Christine Richardson-Beagle, as well as Chris' husband Mark.

### Cemetery Dept. Resignation

The Cemetery Department's Kirk Schalau, also having too many commitments, has resigned, and Bill Long will be hiring a new employee. **Butler moved/Dailey seconded, to accept Mr. Schalau's resignation. Carried unanimously.**

### Township Board 2013 meeting dates.

Jan. 8, (no Jan 22), Feb. 12, (no Feb. 26 due Scheduled for these Tuesdays at 7:30 pm: to election), Mar. 12 and 26, April 9 and 23, May 14 and 28, June 11 and 25, July 9 and 23, August 13 and 27, Sept. 10 and 24, Oct. 8 and 22, Nov. 12 and 26, and Dec. 10 (no Dec. 24).

**Blair moved/Keefe-Lewis seconded the township board meeting schedule. Carried unanimously.**

### The Township holiday schedule.

**Blair moved/Marsh seconded to approve following the county holiday schedule. Carried unanimously.**

### Fee Schedules.

**Blair moved and Keefe-Lewis seconded same dollar amounts as last year with the addition of the burning fees. CARRIED UNANIMOUSLY.**

### Planning Commission Meeting Schedule:

Meetings are the second Wednesday at 7pm: Jan. 9, Feb. 13, Mar. 13, April 10, May 8, June 12, July 10, August 14, Sept. 11, Oct. 9, Nov. 13, and Dec. 11.

**Butler moved and Braman seconded schedule. Carried unanimously.**

10.Hear Public present for agenda items - None.

### 11. Unfinished Business

Liability Insurance. **Butler moved and Keefe-Lewis seconded, to approve payment of the township liability insurance of \$31,776 to Burnham & Flower.** Carried unanimously. Meals on Wheels Contractual Services. **Butler moved and Marsh seconded, to approve a \$500 gift to Meals On Wheels for providing meals to seniors age sixty and over in Windsor Township.** Carried unanimously.

### 12. New Business

Coyote Creek Liquor License. **Dan Harris, of Lansing Curling Club, a 501 c 3 housed at the Summit in Windsor Township, requested township approval of a *Local Governing Body Resolution for Charitable Gaming Licenses*, in order to apply to the Michigan Gaming Control Board so that the club may hold charitable events. **Butler moved and Keefe-Lewis seconded to hold a roll call vote for the resolution. Roll call vote of board members. Seven Yays, 0 Nays. Carried unanimously.****

New Cemetery Assistant.

**Blair moved/Myers seconded, to approve hiring of Keith Wright as new cemetery assistant.**

**ROLL CALL VOTE. Carried unanimously.**

AYES: Butler, Blair, Keefe-Lewis, Marsh, Dailey, Myers, Braman.

NAYS: None.

Resolution adopted 7 – 0.

MTA Conference. Marcie Dailey and Linda Keefe-Lewis will attend the conference the week of **Feb.** JAN. 21st. The township office is closed on Monday, Jan. 21 to honor the Rev. Dr. Martin Luther King, Jr. However, the office will be open with coverage Tuesday through Friday by the deputies of the clerk and the treasurer.

### 13. HEAR PUBLIC PRESENT – ANY TOPIC

**spoke Sara orrison MORRISON and Bruno Tews .** Sam Febba and Jaye Bergaminin made comments.

### 14. ADJOURNMENT

**Myers moved and Braman seconded, to adjourn the meeting. Carried unanimously. Butler adjourned the meeting at 8:54 p.m.**

Linda Keefe-Lewis, Clerk

Most highlighted areas are duplicates of December meeting – therefore no notes on other action

taken at this meeting