

Dimondale/Windsor Wastewater Treatment Plant
SEWER BOARD MINUTES
October 17, 2013

7:00 p.m. Meeting called to order by Vice Chairperson Reznick

Roll Call

Present: Ammarman, Reznick, Slucter (arrived 7:08 p.m.), Stover

Absent: Blair

Also Present: Denise Parisian, Village Manager; Mark Hughes, WWTP Operator; Betsy Kelly, Recording Secretary.

Treasurer's Report/Bills

Motion by Ammarman, second Stover, to receive the treasurer's report for October 17, 2013 as presented. Motion carried. Motion by Ammarman, second Stover, to approve payment of \$24,271.74 for October 17, 2013 bills. Motion carried.

Minutes

Motion by Stover, second Ammarman, to approve the minutes of the September 19, 2013 regular meeting as presented. Motion carried.

Open to the Public

No comments were received from the public.

Operator's Report

Hughes reported on completion of the televising project which found no repairs needed and current issues involving an RAS sludge pump with options under investigation.

Old Business

1. Parisian stated that there was nothing new to report on the sewer account audits.
2. Parisian stated that there was nothing new to report on the Canal Road project.
3. Reznick introduced a request to expand the sewer system to include property located at 6716 Lansing Road. Sonny Jadun, the property owner, and Brandy Bulock and Jackie Pitchford, the potential buyers, were in attendance to represent the request. Parisian presented a letter from Wolverine Engineers citing the following two alternatives for providing sewer service to the property in question: the construction of a private grinder pump station and force main for a rough cost of \$32,700.00, or the extension of the gravity sewer at approximately \$53,500.00. Mr. Jadun expressed interest in connecting to the sewer system and questioned whether financial assistance would be available for the force main extension option which would benefit more than one property. Slucter explained that the current sewer rate does not set aside money for expansion of the sewer system and noted that the Township may not be in a financial position to share costs. Discussion followed regarding the pros and cons for both connection options; surveying surrounding properties on Lansing Road and News Road to determine additional interest in sewer expansion and possible cost sharing among those owners; potential time tables; and, the maintenance responsibilities of each option. Motion by Slucter, second Stover, to send a recommendation to the Township Board to survey properties in proximity along Lansing Road as well as News Road to determine if there is additional interest in expanding Sewer District #3. Motion carried.

New Business

1. Reznick introduced the draft policy/procedure for expanding sewer districts for member review. Parisian explained that this document will establish a more efficient and consistent process for properties that are not part of an assessment district looking to obtain sewer

service. Slucter objected to the process presented citing the Township Attorney's opinion that the Village Council should not veto Township expansion and that to approve this process would memorialize the issue. Kelly explained that the requirement for approval of both jurisdictions is established in the 1996 agreement between the units. Parisian emphasized that the proposed process outlines and organizes the current practice related to requests for expansion. Discussion followed regarding the need for establishment and maintenance of an REU inventory; a process for tracking the transfer of REUs; and parcel maps for each assessment district. Slucter agreed that these tools should be developed and offered to speak with Sue Butler, Township Supervisor, about facilitating the development. Parisian will contact Wolverine for a cost to create the parcel maps of the districts.

2. Parisian explained that the Village has received an ACO (Administrative Consent Order) regarding violations received during the sewer main replacement project and that a meeting has been scheduled for November 6, 2013 with representatives of the DEQ.

3. Parisian requested permission to direct Wolverine Engineers to apply for SAW grant funds for development of an Asset Management Plan for the WWTP. Motion by Ammarman, second Stover, to direct Wolverine to apply for the grant as presented. Motion carried.

Motion by Ammarman, second Stover, to adjourn. Motion carried at 9:04 p.m.