

Dimondale/Windsor Wastewater Treatment Plant
SEWER BOARD MINUTES
June 20, 2013

7:06 p.m. Meeting called to order by Chairperson Blair

Roll Call

Present: Ammarman (arrived 7:09 p.m.), Blair, Chappell (arrived 7:07 p.m.), Reznick, Slucter

Absent: none

Also Present: Denise Parisian, Village Manager; Mark Hughes, WWTP Operator; Betsy Kelly, Recording Secretary.

Treasurer's Report/Bills

Motion by Reznick, second Chappell, to accept the treasurer's report for May 16, 2013 as presented. Motion carried. Motion by Reznick, second Slucter, to accept the treasurer's report for June 20, 2013 as presented. Motion carried. Motion by Reznick, second Slucter, to approve payment of \$19,787.12 for May 16, 2013 bills. Motion carried. Motion by Reznick, second Ammarman, to approve payment of \$64,577.43 for June 20, 2013 bills. Motion carried.

Minutes

Motion by Reznick, second Ammarman, to approve the minutes of the April 18, 2013 regular meeting as presented. Motion carried.

Open to the Public

Pat Novicki, 8904 Mattrada Dr., spoke regarding storm water in her basement during the heavy rains on June 12 -13, 2013. Members directed Novicki to the Eaton County Drain Commissioner explaining that the Sewer Board oversees the sanitary sewers.

Operator's Report

Hughes reported on the following items: repercussions from the June 12 - 13, 2013 heavy rains; completion of sludge hauling; and preparations for the next phase of televising.

Old Business

1. Parisian suggested moving the Canal Rd. project report up on the agenda to accommodate representatives in the audience. Chairperson Blair introduced Blair Ballou and Matt Hannahs from the Eaton County Road Commission to address the group regarding the Canal Road construction project. Ballou explained that the County must have final plans for the project ready by October 2013 and questioned whether there is any proposed replacement of the sewer main along the stretch of Canal Rd. from Windsor Hwy. to Lansing Rd. that should be considered during this planning phase. Ballou noted that the reconstruction will include the addition of turn lanes from Jacaranda Estates to Lansing Rd. and at Walnut Hwy. which may cover part of the current force main. Discussion followed regarding the width of the right-of-way; the history of main breaks in this stretch of pipe; the estimated replacement cost; and funding issues for an immediate capital improvement. Staff will research the location of the main relative to the proposed road construction and contact Wolverine Engineers regarding development of a short and long term plan. As-builts will be forwarded to the Road Commission for their information.
2. Parisian presented the final balancing change order and final pay request from MacKenzie Company for the sewer main replacement noting that the project is complete except one warranty item on the north bank which may require additional attention. Motion by Reznick, second Chappell, to approve the final balancing change order and pay request

as presented. Ammarman requested a voting abstention. Motion by Reznick, second Slucter to grant the voting abstention. Motion carried. Blair called for a vote on the original motion to approve the change order and pay request. Motion carried, Ammarman abstained.

3. Ammarman reported that the Village Council accepted the recommendation from the Sewer Board to decline the property purchase offer from Dick Albert.

4. Parisian reported on the audit of sewer accounts noting that the overall effect of consistently applying the multiple business/shopping center policy and allowing vacant commercial spaces (in multiple use buildings) to be billed at the office rate would be a loss of 1.32 REU's per billing cycle. The members agreed with the interpretation and directed Parisian to make the adjustments. Parisian stated that the next phase of the audit will be researching uses not established in the current Table of Equivalent Unit Factors.

New Business

1. Blair introduced a request for a sewer hook-up at lot 45 of Hill N Hollow Subdivision noting that this would require an amendment to the current agreement between the Village and Township. Blair explained that the Township Board approved the sale of one REU from the Township's capacity on Creyts Rd. to the property owner and noted that the lot in question is adjacent to the existing sewer system. Parisian shared the technical information provided by Wolverine Engineers regarding proximity to the sewer main and noted that this is the last property that can be served without an extension of the main. Discussion followed regarding: other technical issues related to the connection such as the need for a grinder pump; the transfer of REU's between districts; record keeping; the value of an REU; re-evaluating the number of gallons associated with an REU; and addressing the policy issues associated with these requests. Ammarman spoke in favor of approving the amendment and the timely pursuit of establishing a record keeping system and district expansion policies. Reznick emphasized his support for the expansion of District #2 without the transfer of an REU at this time. Slucter agreed that data should be shared between the Township and Village offices and a standard process should be developed for expansion. Motion by Reznick, second Slucter, to forward a recommendation to the Township Board and Village Council to approve an amendment to the Utilities Agreement to allow lot 45 of Hill N Hollow to be added to sewer District #2. Motion carried unanimously. Discussion followed with further clarification of the expectation that the administrative aspect regarding capacity will be delayed while the data collection and policy discussions are pursued.

Motion by Reznick, second Chappell, to adjourn. Motion carried at 9:05 p.m.