

WINDSOR CHARTER TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING – FEBRUARY 10, 2016  
MEETING ROOM – 7:00 PM

The Public Hearing was called to order by Chairman Pray at 7 PM.

Meredith Barnhart-Smith, SUP applicant, spoke to the Commission. She stated that her father is suffering from liver disease and wishes to take care of him. The building she wishes to improve on is already standing, just needs to be upgraded. The property has been family owned since 1979. Ms. Barnhart-Smith stated that upon the death of her father the family would turn the building into a changing room; this statement is also written on the Special Use Permit Proposal.

Jaye Bergamini, Planning Commissioner, asked if there would be a separate septic system from the house.

Meredith Barnhart-Smith replied that the existing building does have it's own septic system, has a shower currently in the existing building, and that the septic system is adjacent to the building.

Jaye Bergamini inquired if the septic system was within the setback requirements of the side lot lines and Meredith Barnhart-Smith responded that Mr. Braman, WCT Zoning Administrator, had approved the site plan.

Bergamini inquired if there was access to the building for emergency vehicles?

Barnhart-Smith replied that there is a gravel road that runs along the east side of the property back to The building in question.

The Public Hearing was closed at 7:07 pm by Chairman Pray.

Chairman Pray called the regular meeting of the WCT Planning Commission to order at 7:07 pm.

Present: Pray, Blair, Burton, Bergamini and Rumsey.

Absent: Johnson and Brija.

Also present: Dailey, Clerk.

**Blair moved and Rumsey seconded to approve the agenda as amended; adding under Unfinished Business “Joint Capital Improvement meeting”. Carried: 5-0.**

**Rumsey moved and Bergamini seconded to approve the minutes of the previous meeting as amended. Carried: 5-0.**

Hear Public Present on Agenda Items: None.

REPORTS:

Board of Trustees: Blair reported that the Township Board: discussed Blue Water Village II sewer Issues; reports of action on Scout Rd and Jolly Rd; looking for a new accounting firm to do the township audit and the board is awaiting 3 proposals; the board approved the Board of Review poverty exemption eligibility requirements, income standards/asset test and application for 2016.

Board of Appeals: None.

Board of Review:

Organizational & assessment roll review meeting is March 8, 2016 at 9 am.

Public Appeal Hearings are:

March 14, 2016; 1:30 pm to 4:30 pm; 6:00 pm to 9:00 pm

March 15, 2016; 9:00 am to Noon; 1:00 pm to 4:00 pm

Reports & Announcements:

Capital Improvement Public Hearings will be held February 24, 2016 and March 23, 2016

At 7:00 PM at the Emergency Services Building Meeting Room.

Nominating Petitions for Township Officials, Library Board and Village Council Official are available in the clerk’s office and the deadline for these petitions is 4 pm on April 19, 2016.

UNFINISHED BUSINESS:

**Bergamini moved and Burton seconded that all requirements had been met, according to the Township ordinance, for the Special Use Permit application for 6394 Windsor Hwy. It is the recommendation of the Planning Commission that the Windsor Charter Twp. Board of Trustees approves this Special Use Permit. Carried: 5-0.**

The Village of Dimondale is requesting that the WCT Planning Commission join them for the 1<sup>st</sup> Annual Joint Comprehensive Plan Meeting. The Commission agreed to join the Village at this meeting, with verification of date and time. (4<sup>th</sup> Monday of each month the Village Planning Commission meets).

NEW BUSINESS:

A discussion was held on upgrading the township **applications for Special Use Permits, Re- Zoning and Site Plans. Bergamini moved and Blair seconded that the 3 above mentioned applications would include the following language:**

**Are you in the sewer district \_\_\_\_\_Yes \_\_\_\_\_ No**

**If Yes, do you have a clearance letter from the Sewer District? \_\_\_\_\_Date of Letter.**

**Carried: 5-0.**

HEAR PUBLIC PRESENT ON ANY SUBJECT: None.

With no further business **Blair moved and Rumsey seconded to adjourn the meeting. Carried: 5-0. Adjournment: 7:34pm.**

Marceal J. Dailey, Clerk  
Windsor Charter Township